

# FRANK DUBOIS

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## PROFESSIONAL OBJECTIVE

A consulting position in the information technology field where my organizational abilities, training skills, education and work experience will be utilized to benefit the organization and its clients

## EXPERIENCE

### Communication & Training Skills

- Led a student group as part of competition to design and develop mobile application
- Designed and conducted group and individual music lessons, adapting curriculum to meet unique needs
- Evaluated student progress and prepared weekly status reports
- Served as section leader for 5 music groups of varied style and size

### Technical Skills

- Created unique audio files with Avid Pro to be shared with prospective client music software
- Participated in educational student organization, learning software and designing systems
- Completed courses in digital media production and computer science programming
- Utilized proprietary database system and ticketing software

### Marketing and Communication

- Publicized events by speaking at organization meetings and writing promotional pieces
- Utilized social media to increase number of followers and interact with clients and supporters
- Identified prospective clients and developed targeted communications for leads
- Prepared and administered budget for music competitions and group performances

## EDUCATION

Bachelor of Arts, May 2015  
University of Nebraska-Lincoln  
Major: Music Minor: Music Technology

## EMPLOYMENT

Education Intern, Lied Center for Performing Arts  
University of Nebraska–Lincoln, August 2013 – present

Music Instructor, DuBois Studio  
Lincoln, Nebraska, May 2009 – present

## PROFESSIONAL AFFILIATIONS

HIVE Experiential Learning Community  
Big Red Singers  
Roctavo